June 20, 2025

VIA email: prose@nysd.uscourts.gov

Clerk of Court Southern District of New York 500 Pearl Street New York, New York 10007

Re: Jane Doe Esq., v. The Legal Aid Society 25-cv-02409

Dear Clerk of Court,

Enclosed is the affidavit of service of the summons and complaint on the Legal Aid Society. Also enclosed is the proof of service of the Plaintiff's Leave Application for Sealing [F.R.C.P. 5.2 (d)], Notice of Privacy Motion, Memorandum of Law in Support of Privacy Motion, Plaintiff's Declaration in Support of Privacy Motion and Plaintiff's Declaration Exhibits A-O.

Respectfully submitted,

/s/ Jane Doe Esq.,
Jane Doe Esq.,
Pro-Se Plaintiff

AO 440 (Rev. 06/12) Summons in a Civil Action (Page 2)

Civil Action No. 25cv2409

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

	This management from the state of the state	To 100		· · · · · · · · · · · · · · · · · · ·	
was re	This summons for (name of individual and title ceived by me on (date)	2016	DUE ESC	L.	
was it		WLD			
☐ I personally served the summons on the individual at (place)					
		on (de	ate)	; or	
	☐ I left the summons at the individual's r	,			
	on (date), and mailed a copy to the individual's last known address; or				
	I served the summons on (name of individ	hual) X KVISTI	na Saba	tev , who is	
	designated by law to accept service of process on behalf of (name of organization)				
Legal Aid Society on (date) JUNE 12 2023				2025; or	
	☐ I returned the summons unexecuted be	cause		; or	
	Other (specify):				
1					
	My fees are \$ for travel a	and \$ fo	or services, for a total	l of \$	
	I declare under penalty of perjury that this information is true.				
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Jate:	Tune 12 2025		Server's signature	<i>C</i>	
		CACON	Cilina C.C.		
		CASEY	Printed name and title		
			Times name and title		
		313 W 5	7th St. N Server's address	P1001 YN, NY	
			Server's address		

Additional information regarding attempted service, etc:

UNITED STATES DISTRICT COURT

for the

Southern District of New York

Jane Doe, Esq.	
Plaintiff(s) V.) Civil Action No. 25cv2409
The Legal Aid Society	\(\)
)
Defendant(s)	_

SUMMONS IN A CIVIL ACTION

To: (Defendant's name and address)

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are: Jane Doe, Esq.

janedoeesq02409@gmail.com

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

JUN - 9 2025 Date: Tammi M. Hellwig

CLERK OF COURT

Signature of Clerk or Deputy Clerk



jane doe esq., <janedoeesq02409@gmail.com>

RE: 25-vc-02409 Affidavit of Service & Privacy Motion

1 message

Daniel Lewkowicz <dlewkowicz@kbrlaw.com>

Fri, Jun 20, 2025 at 12:43

РМ

To: "jane doe esq.," <janedoeesq02409@gmail.com>

Cc: Lisbeth Espinal <lespinal@kbrlaw.com>, "Joan M. Gilbride" <jgilbride@kbrlaw.com>

Dear Jane Doe,

We are in receipt of the affidavit of service and the Privacy Motion, the Declaration in support and the exhibits A-O. We will await your follow-up emails as described below. Thank you.

Daniel Lewkowicz I KAUFMAN BORGEEST & RYAN LLP

875 Third Ave I New York, NY 10022

direct: 646.367.6908 | fax: 212.980.9291

email I website